



**Henry Wise Wood High School Parents and Alumni Association Meeting Minutes
2024, following HWW School Council Meeting- in-person and online**

In attendance: Tinke Z. (Chair), Teresa M. (Principal), Cinnamon B. (Vice-Chair), Linda L. (Treasurer), (Secretary), , Brandi D.

Online: Tony S. (Vice-Treasurer), Liubomyr D., Marie, Olga, Samara P., Bhargav, Carmen M., Courtney Z., Leah T., Pooja, Leah, Hanan

1. **Call to Order and Meeting Guidelines** - Tinke: Called to order at 7:34pm.
2. **Motion to review and approve the Agenda** – Tinke
1st: Cinnamon 2nd: Linda Carried.
3. **Motion to approve Meeting Minutes from November 25, 2024** - will do this at the next meeting as there are some items to figure out before approving.
We
4. **Treasurer’s Report** - Linda

a) Skip the Depot

<i>Henry Wise Wood School Council - Skip the Depot</i>		
Beginning Balance	25-Nov-24	\$409.23
Cash in: Various items donated by parents		
Beverage Donations		\$18.30
Ending Balance	13-Dec-24	\$427.53

b) "Henry Wise Wood HS PAA General Funds"/"Henry Wise Wood HS Council": RBC – Savings Account

Ending balance as of November 25, 2024	\$3,001.85
Cash In:	
Parents Donations	\$ 1,065.00
Interest Income	\$ 5.72
Total cash in	\$ 1,070.72
Cash Out:	
Flower to the HWW family during their loss	-\$50.00
Bank Charges	-\$4.42
Total cash out	-\$54.42
Ending Balance as of December 13, 2024	\$4,018.15
➤ Notes: Average interest rate 2.5%	

c) "Henry Wise Wood HS PAA Gaming Funds"/"Henry Wise Wood Parents and Alumni Association" - Casino RBC – Savings Account

Beginning balance	25-Nov-24	\$31,342.46
Cash In:		
Interest Nov		\$ 65.48
Total cash in		\$ 65.48
Cash Out:		
Bank Charges		-\$ 8.00
Total cash out		- 8.00
Ending Balance	13-Dec-24	\$31,399.94
➤ Notes: Average interest rate 2.5%		

d) Disbursements for Wish List

WISH LIST	Total \$\$ approved	Total reimbursed to date	Balance outstanding for Wish lists
These are the remaining funds from 2021(17,315.30) to be used for 2022-2023 wish list		\$5,753.56	\$0.00
2022-2023	\$42,484.00	\$25,712.72	\$11,017.72
Fall 2023	\$17,210.00	\$14,555.55	\$2,654.45
Spring 2024 April Approval	\$14,226.00	\$3,857.31	\$10,368.69
Spring 2024 May Approval	\$12,976.00	\$3,588.73	\$9,387.27
Total committed	\$86,896.00	\$53,467.87	\$33,428.13

e) Disbursements for Wish List

Total committed approved funds out of the \$86,896 wish lists	\$33,428.13
Less: Funds approved on 2022/2023 wish list not used	-\$ 11,017.72
Less: Funds approved on Fall 2023/2024 wish list not used	-\$ 2,654.45
Total remaining committed approved funds on wish lists	\$19,755.96
<i>Bank Balance to date on Casino Saving account</i>	<i>\$ 31,399.94</i>
Total remaining committed approved funds on wish lists	\$ 19,755.96
<i>Funds Available</i>	<i>\$ 11,643.98</i>

f) Note: A minimum of \$2,000.00 has to remain on all times in the RBC Casino Savings Account

5. **Chair's report** - Tinke

a. Association Insurance Vote

Purpose/Coverage:

-Executive Liability

-Fiduciary Liability

-Identify Fraud Expense Reimbursement Coverage

-Can be paid from the Casino funds

-Getting other quotes, but as an example ASCA (Alberta School Councils Association) is offering Fundraising Associations Insurance

-Premiums - \$900+

-Coverage – 10 months

-Challenge – we are unable to pay for this as it requires a credit card, which we do not have

-Have not heard back yet from other insurance companies who were contacted for quotes

Cinnamon: Motion to continue pursuing association insurance and spend up to \$1100 for the insurance. 2nd: Courtney

Discussion:

Cinnamon: some councils do and some do not; another council had a fraud incident and insurance is the only way to combat that

The school has many executive and professional-type parents/guardians; not having insurance may make some people uneasy about being involved. Insurance may provide reassurance with being involved with our association.

Brandi: insurance was \$600 at another school and she can share that information

Vote: 7 in favour; passed

C. Wish List Vote

Motion to approve spending of \$6,000 for 1 lathe and 2 photography lights.

1st - Brandi

2nd - Courtney

Discussion - none

Vote - 9 in favour; motion passes

6. Our next meeting is scheduled for Monday, March 31st, 2025, immediately following the HWW School Council meeting (6:30 pm). If we need another one we will put notice in Wednesday Warrior.

Adjournment at 7:51 pm