

HWWMPS Meeting

February 24, 2026 7:00pm virtual

Attendees: Kristin Newman, Rackel Scarcello, Melissa Malejko, Carolina Chamorro, David Silverstone, Candice Critch

Approval of Minutes from January 15, 2026 – Melissa, Carolina & Rackel second

Approval of Agenda: All

Music Director updates:

1. Bursary applications for Ottawa & Vic Lewis – there will not be individual bursary applications for Ottawa, we are going to honor the bursaries that were approved for the previous attempt at Vic Lewis. There are 3 additional applications that Kristin has received. The new applicants are verified as lower income, have participated in fundraising efforts. We have previously approved \$400 total. There were 2 \$200 bursaries that were previously approved. Discussion to share designated credits from a student who has left the program. Discussion also to only support 1/3 of the cost of the trip. One of the students is an independent student. Agreed to provide bursaries for all three applicants, all asks have been approved - \$200, \$100, and \$100.
2. Calgary Performing Arts Festival – performance date received, paperwork has been updated. May 5 concert band, May 6 is Jazz and Symphonic band. \$450 has been paid for the festival performances we do need a motor coach to do two round trips, one for May 5 and one for May 6. Quote received for \$1000/day. Why motorcoach vs a school bus? Reason for a motorcoach is that the instruments need to travel. CBE will not cover insurance/liability if CBE owned items (instruments) are traveling with parents. Decision to be made once we know the financial status – **Vote to approve this cost = APPROVED** (approved total expense = \$2000)
3. Venue for Dec 2026 concert – secured the Rozsa center for December 10th, 2026. Kristin is taking care of the rental contract. Questions about parking – what we need to charge admission wise to roll into the ticket price. This may also depend on the number of students in the program, percussion rental and staffing. This should be financially feasible to make profit. Kristin needs to receive the contract in order to provide more details.

Fundraising updates:

Financial Update:

1. Bank account update (balances)
 - a. TD Balances

- i. \$15,064 Gaming Acct.
 - ii. \$2,385 General Acct.
- b. ServUS Balances
 - i. \$5489.28 General Acct.
 - ii. \$8828 Gaming Acct.

We have the invoice for the bussing for Vic Lewis, \$10,500 these funds come out of the gaming account. This will be paid in later April.

TD Account – we have been trying to close that out. Currently Candice is the only signing authority. The only reason we are leaving funds in those accounts currently is to avoid fees. Candice and Kristin have found resolutions to these issues. If they are successful with transferring the funds into SERVus the TD accounts will be closed shortly. Closing/clearing will take up to 5 business days, because fees are charged end of month there is the suggestion to wait until Monday March 2 to close out.

After bussing for Vic Lewis we are looking at a balance that allows for the fall trip, a decent balance to cover fall 2026 & student credit cashouts (\$3500). Current balance is over \$17,766 – we do have several fundraiser and funds coming in over the next few months. This does not include Bingo's

Fundraiser updates:

- a. Jan bottle drive - \$180 profit, discussion to move this to a warmer time of year.
- b. Texas donuts - ~\$200 profit, minus cost SQUARE (this will be a general expense for the end of the year)

(Discussion of transfers needed because of the raffle and the need to have a paper trail.

Upcoming:

- a. Spring Purdys (sales close Mar 2) – challenges, delivery date is currently before spring break. Vote to let this run on the short timeline.
- b. Silent auction (jazz night) Mar 11 – Cobs donation secured, Kristin to get further donations this week, received a gift card for \$100, Woodman is actively sourcing donations. Another Junior High has approached Kristin to join on March 11. We are not doing great on collecting silent auction items. We could use a little more support in gathering donations from local businesses. March 9th is the current date requested for donations to be dropped off. All admission donations go to Wise Wood, all silent auction funds would go to the school that secured the donation.
- c. Growing Smiles spring (delivery week of May 19-22) Website is all set to go. Kristin to advise if additional support is needed on distribution day. Order deadline May 4, pickup date May 20
- d. Spring cash raffle (draw May 22) – tickets are printed. Same number of tickets as last time. Waiting for the Purdy's deadline to close before the tickets are issued for sign out. Table will be set up at March 11 event. We do have a raffle licence for this. (spot has been made on the tickets to identify cash or SQUARE sales)

e. 50/50 raffles – drama used a couple of the licences; we are tracking to account for SQUARE fees

f. Custom hoodies – Kristin has explored other hoodies than what the kids received for Anaheim. Pixel – local company, as soon as the design is complete this will be sent and there will be an online store set up. Pixel is suggesting we roll this out in March. Looking at \$35-40/hoodie. Anticipate pushing the T-shirts along with the hoodies. Looking at the T-shirts as a giveaway for feeder school events as well.

Bingo updates

a. Auditor found excess revenue; extra \$2,286.08

b. Feb 17 volunteer update – weather challenges. 19 people showed up to play Bingo. There were 6 volunteers

c. Next Tues April 14; need 3 more volunteers.

Other Topics of Discussion:

1. Volunteer signups for March 11 Jazz event – Kristin has already made a signup form.

Next meeting:

After Vic Lewis trip – Tuesday April 28 7pm – virtual