

HWWMPS Meeting Minutes Jan 15, 2026

Attendees: Kristin Newman, Melissa Malejko, Rackel Scarcello, David Silverstone, Carolina Chamorro.

Call to order: 7:32pm

Approval of Minutes:

- Nov 17, 2025 - Motioned by Melissa, Seconded by David

Music Director Update (Ms Newman)

1. Overnight trip updates
 - a. Ottawa/Montreal 33 kids coming. Some later additions to itinerary with extra cost: ferris wheel & scavenger hunt.
 - b. Vic Lewis confirmed; Apr 17-19. Bookings confirmed. Busing less than Camp Caroline. Per student cost & parent letter coming soon
2. Semester 2 day trip
 - a. Approved to go off site again.
 - b. Off site year end wrap up party
 - c. Calgary Performing Arts Festival in May. No AIBF in Feb.
3. Performance updates
 - a. Jazz night Mar 11
 - b. CPAF beginning of May
 - c. Grad concert late May
 - d. Spring concert early June
4. Silent auction/jazz night date change
 - a. Westwinds & Woodman: moved to Mar 11.
 - b. Letter requesting donations coming very soon.
5. Tuba purchase
 - a. General school Parents society bought us a tuba! Casino funds. ~\$5000
 - b. Requested an additional tuba, euphonium, hard-shell bass case if there's additional funds.
 - c. Try to provide volunteers from music & fine arts to help

Financial Update (Treasurer, Fundraising Coordinator)

1. Bank account update (balances):
 - a. General total: \$6,782.43; Gaming total: \$18,234.88
 - i. Servus General currently \$4,392.14, Gaming \$3,170.42
 1. \$3,169.30 raffle profit moved to gaming; \$600 prize (student credit) returned to general
 - ii. TD General: \$2,390.29, Gaming \$15,064.46
2. Fundraiser updates:
 - a. Winter concert \$1732.45 admission + bake sale; ~300 attendees.
 - b. Raffle official profit \$3169.30: \$200 prize donated to program, \$600 prize used for student credit. 907/1200 tickets sold. 806 sold by students, remainder by Kristin or at concert.
 - c. Krispy Kreme donuts \$294.64
 - d. Bottle Drive Sat Jan 17

3. Upcoming/future plans & ideas
 - a. Feb 18 Texas donuts
 - b. Custom hoodies
 - c. Growing Smiles spring
 - d. Spring purdys
 - e. Spring cash raffle
 - i. Prepopulated spreadsheet for ticket tracking
 - ii. Etransfer confirmation code on ticket stub
 - iii. Get tickets for Mar 11 event
 - iv. Sell tickets at music performance (before may long weekend)
 - v. Draw following week (May 22)
 - f. Silent auction (jazz night) Mar 11
 - g. 50/50 raffle & bake sale at spring concert
4. Bingo updates
 - a. How much money have recent bingos made? ~\$800 each event after pooling.
Lower than previous years
 - b. Upcoming bingos volunteers: good for Jan. 2 short Feb; contact Jan spare to see if available for Feb.
 - c. Review process for tracking credits; take photo of bingo sheet at the time, send to Kristin immediately

Other Topics of Discussion:

1. Closing TD accounts
2. Bursaries for Montreal trip & Vic Lewis
 - a. Montreal/Ottawa is performance trip. Vancouver wasn't, time was too tight, didn't go. 33 students to Mtl/Ott. Itinerary adjustments: \$50/student to include ferris wheel & scavenger hunt = \$1,650. \$20/kid for scavenger hunt only = \$660. No individual bursary applications (didn't open to applications). Concern over making sure there's money for fall 2026: do one of the 2 activities. Ensure there's more in than out always. We approved \$12k for fall trip, with changes, only \$10k going to Vic Lewis spring: there's room there, but we didn't cover the full cost of busing. Will send a letter with opt-in for both activities, add the expense through business office for those that do.
 - b. Vic Lewis bursary 2-3 applications approved for original trip; given option to transfer to spring offering. One student transferred to Ottawa trip, one will likely transfer to spring Vic Lewis. \$200 donation towards bursary (raffle prize). \$300ish cost for trip: \$50-\$100 bursary is normal. Honour the original amounts promised, only offer \$50, \$100 for spring as an additional opportunity. \$400 maximum new bursary amount, 1 fundraiser minimum. Motion to approve: Melissa, Seconded: Carolina: approved.
3. Booking offsite venue for Winter 2026 and/or Spring 2027 (Rozsa centre)
 - a. Concerns about cost of parking. Ticket cost survey, including parking to be sent out.
 - b. First couple weeks of December, weekends even possible. Wednesday or Thursday is ideal.
 - c. Questions:
 - i. Can we do our own bake sale on site?
 - ii. Can we do 50/50 raffle?
 - iii. Provide parking vouchers with tickets? Discount on parking for group?
4. Jazz night discussion

New items:

1. Lots of fundraisers: is there a method to the madness?
 - a. Somewhat yes. Nothing but bingos when Kristin came to HWW. Coco Brooks better in fall than spring. Growing Smiles better in spring. Raffles are going well. Silent auction (3rd year): fairly profitable. Bottle drives are challenging; perhaps just do the day-of drop off rather than having students pick up; warm weather months better.
2. Rackel is available to pick up texas donuts Feb 18.
3. Rackel to pull 50/50 licenses for music theatre, jazz night, spring concert. Kristin to send dates.

Action Items Following Meeting:

- Close TD accounts
 - Transfer remaining clinician \$ to general
- Book off-site venue
- Write cheque to school for student credit (\$994.11) from general
 - \$233 of this is from gaming; transfer back to general

Next meeting: Tues Feb 24, 7pm

Adjournment: 9:30pm