

# Henry Wise Wood School Council

## Meeting Minutes (**DRAFT - UNAPPROVED**)

**Date:** February 23, 2026

**Location:** Hybrid (In-Person & Online)

**Commenced:** 6:35 PM

**Adjourned:** 8:08 PM

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### ATTENDEES

Christina Mitchell (Chair)

Pooja Sharma (Vice Chair)

Tinke Z (Parent & PAA Chair)

Cinnamon (Treasurer)

Tabi (Staff Appreciation Coordinator)

Claire (Parent)

Leia G (Alumnus & Student Teacher)

Beverly D (Assistant Principal)

Jane R (Learning Leader, Career & Technology Studies)

Dehab (parent)

Jen

Aileen Smyth (Principal)

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### 1. Call to Order and Welcome

- Quorum confirmed.
  - Chair called the meeting to order at 6:35 PM.
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### 2. Approval of Agenda

- Agenda adjusted (Item #4 revised to reference the main meeting minutes document link).

**MOTION:** Approve agenda as amended

- First: Cinnamon
  - Second: Tinke
  - **Motion Carried**
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### 3. Approval of Previous Meeting Minutes

**MOTION:** Approve the December 15, 2025 Meeting Minutes

- First: Cinnamon
  - Second: Tinke
  - **Motion Carried**
  - Abstention: Claire (not present at December meeting)
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### 4. Land Acknowledgement

**Presenter:** Jane Renyk

Jane shared a personal story about her family and the Treaty 7 region and then shared the Calgary Board of Education's formal acknowledgement and commitment to the Truth and Reconciliation Calls to Action.

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### 5. Special Presentation: Casino Fund Impact

**Presenters:**

- Jane Renyk (CTS Learning Leader)
- Leia Guo (Alumna, Student Teacher, Professional Photographer)

**Full presentation will be available on the Henry Wise Wood School Council / PAA Website soon!**

#### **Background**

- Initial equipment (2009): 3 DSLR cameras.
- Slow upgrades over time due to limited budget.
- AV Club grew from 4 students to approximately 20.

- Aging equipment impacted quality and student pride in work.

## **New Equipment Investment**

- Purchase of full-frame mirrorless cameras and professional-grade lenses.
- Industry-standard tools enabling improved low-light performance and image quality.

## **Student Impact & Program Growth**

### **AV Club & Photography Classes**

- Significant growth.
- Students now document school events including:
  - Media Day
  - Drama headshots
  - Sports events
  - Various school activities

### **Real-World Skills**

- Hands-on experience with industry tools.
- Mentorship opportunities.
- Independent project execution (e.g., Dean's solo photography project).

### **Student Stories**

- **Elliot:** Developed technical and storytelling skills; now operates a small photography business with parental support.
- **Laiba:** Built a professional portfolio using school equipment; credited new gear with gaining admission to her "dream university."

## **Outcomes**

- Transition from third-party event photography vendors to in-house student photographers.
- Improved quality, stronger student skill development, and some financial savings.
- All showcased photos approved by students for public display/future use.

## **Gratitude**

- CTS staff and students expressed appreciation to:
  - School Council
  - Parents and Alumni Association (PAA)
  - Parent/guardian donors
- "Equipment worthy of the students"

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## 6. Principal's Report

**Presenter:** Aileen Smyth (Principal)

### Celebrations & Community Recognition

- **Black History Month:** 30th anniversary theme — “*Honouring Black Brilliance Across Generations*” (led by Warrior Diversity Council).
- Lunar New Year and Ramadan recognized and celebrated.

### Athletics

#### Basketball

- Junior girls and boys advancing to playoffs.
- Senior girls competing in Division 1.
- Senior boys advancing to playoffs.

#### Curling

- Girls' team: City gold medalists.
- Boys' team: Consolation winners.

#### Wrestling - City Championships

#### Upcoming/Starting Seasons

- Badminton
- Soccer
- Field Hockey
- Rugby
- Track & Field

#### Events

- Football Banquet held in January.
- “Night of the Warrior” scheduled for June.

#### Clubs & Academics

- Over 20 active clubs (including STEM, Robotics, Word Nerd).
- Robotics team won recent meet; advancing to provincials.(20 students)
- Drama production: *The Great All-American Musical Disaster* — successful run.

- Art students featured in school and Education Centre galleries; notable external competition achievements. Remembrance Day Poster won 2nd place in the City
- Model UN (Wise MUN Conference): Third annual event with strong attendance.
- IB Program: Peer tutoring network (49 tutors, 72 tutees last semester).
- World Science Fair in Abu Dhabi - student working on dissolving sutures

## **STEAM & Construction**

- Improved project quality due to updated equipment.
  - Highlighted student-built alder and ash desk.
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## **Transition & Enrollment**

- Grade 9 Tours and open House took place in November, and Course Selection Nights: March 9, 10, and 12 (5:30–7:30 PM). One more small school tour opportunity coming in May - date TBD
  - Projected enrollment: 1,805 students (capacity 1,875).
  - Limited status school; accepting out-of-catchment students for unique programs:
    - Astronomy
    - Forensics
    - Japanese Language & Culture
    - IB Program
  - Transfer deadline: March 15, 2026.
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## **System & Budget Updates**

- Provincial Complexity Funding announced February 12, 2026.
  - CBE Pulse Survey forthcoming (parents and staff encouraged to participate).
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## **Emergency Preparedness**

### **Critical Incident (January 16, 2026)**

- Student assaulted after boarding a bus.
- School entered lockdown.
- Support provided through CBE Critical Incident Team and CBE Psychology Team, as well as CPS Victim Assistance Therapy Dogs
- Classes resumed the following Monday.

## Learning & Improvements

- Clarified procedures for students outside the building during lockdown.
- Students instructed to move away from campus and find a trusted adult.
- Improved coordination between parents/ students for student pick-up alternate location.
- Administrators now present during bus supervision.

## Next Lockdown Drill

- March 17, 2026 at 10:30 AM (St. Patrick's Day, where CPS will lead the drill).
- Staff have submitted lockdown questions, parents/guardians are invited to do so.

Ongoing emergency communication via School Messenger.

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# 7. School Development Plan – Presentation & Discussion

**Presenter:** Beverly Delion (Assistant Principal)

## Purpose

- Share planning process.
- Answer questions.
- Gather feedback.

## Overview

Annual process aligned with CBE Educational Plan:

- School Development Plan (SDP)
  - School Budget
  - School Fees
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## Year 2 SDP Focus

### Main Goal:

Improve academic achievement through fair, transparent, and equitable assessment practices.

### Key Outcome:

Increase percentage of students earning credits year-over-year.

## Areas of Focus

- Lower completion rates in Dash-2, Dash-3, Dash-4, and 14-level courses.
  - Need for trusted adult relationships.
  - Staff requests for additional professional development in well-being and trauma-informed practice.
  - Focus on EAL, Indigenous, and Knowledge & Employability (KNE) learners.
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## **Assessment & Monitoring**

- Use of report cards, diploma exams, internal analytics, surveys.
  - Identification of at-risk students (below 50% or in the “yellow zone” 40–60%).
  - Targeted collaborative interventions.
  - Demonstrated improved outcomes with early intervention.
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## **Actions by Domain**

### **Learning Excellence**

- Proficiency-scale assessments.
- Focused teacher feedback.
- Varied assessment methods.

### **Well-being**

- Reassessment opportunities.
- Flexible timelines.
- SWAT (Student Wellness Action Team).
- Warrior Connect programming.

### **Truth & Reconciliation, Diversity & Inclusion**

- Culturally responsive teaching.
- Accommodations and professional learning.
- Strengthened school-family-community connections.

### **Professional Learning**

- Trauma-informed practices (including work with Elder Dr. Kerrie Moore).
- Continued PD planned.

### **Structures & Processes**

- IPPs, EAL benchmarking.

- Feeder school transition meetings.
  - Committees (Warrior Voice, Truth & Reconciliation).
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## Resources

- CBE and community partnerships.
- All In For Youth.
- Youth support provided by Sam Baker (Trellis).

Parent Question: How did the strike affect this year's data?

- It still identified that students needed help and the list was bigger, but not as big as expected
  - At-risk students, are identified by single class or overall marks
  - Grade 10 looked at first due to transition from junior high school
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## Budget Overview - Presenter Aileen Smyth

- Total funding: ~\$11 million.
- Over 95% allocated to staffing.
  - 80.5 teachers
  - 14.4 support staff
  - 4 administrators

## Operational Costs

- Printing: ~\$10,000/month
- Classroom consumables: ~\$9,000/year
- Paper: ~\$30,000/year
- Chromebook security, textbooks

## School Fees

- Reflect actual costs.
  - Funds roll forward if unused.
  - Minor deficit (~\$1,350) covered by administrative funds.
  - See school website for 2024-2025 Report to Parents for usage details
  - No significant fee increases anticipated; minor inflation adjustments possible.
  - RAM funding pending provincial budget.
  - Limited Status confirmed for next year for HWW.
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## Data & Engagement

- Parent Comments:
    - PowerSchool supports student tracking
    - \$11 million is a lot of money, but once we see that it covers mostly staff, not stuff, we as the SC/PAA are glad we can help through collaboration with an aligned vision of shared values
  - Parent feedback survey distributed at meeting.
  - Results to be posted April 1st
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## 8. Council Updates (Information Only)

### Council of School Councils (COSC)

- January meeting attended.
- Focus on sharing best practices among Calgary school councils.

### Bylaws Project Plan

- Current bylaws (last updated 2013) under review.
- Volunteer input welcome.
- Discussion anticipated April and September/October AGM.
- Contact: [hwwsc.chair@gmail.com](mailto:hwwsc.chair@gmail.com) to participate.

### Domain Name / Website Update

- New website in planning stages.
  - Updated bylaws and information will be posted once available.
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## 9. Upcoming Events & Meetings

- Alberta School Councils Association (ASCA) AGM – April 26 (school may send voting delegate). [Alberta School Councils Association \(ASCA\) AGM April 26](#)
  - Henry Wise Wood Casino – April 1–2, 2026 (backup volunteers still needed).
  - Next Meetings:
    - March 30, 2026 (Parents & Alumni Association, Regular School Council)
    - April 27, 2026
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## **10. Treasurer's Report**

- No business to discuss.
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## **11. Adjournment**

Meeting adjourned at 8:08 PM.

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