



**Calgary Board
of Education**

**Henry Wise Wood
High School**

**Henry Wise Wood High School Parents and Alumni Association Meeting
Minutes December 15, 2025, 6:30- in-person and online**

In attendance: Tinke Z. (Chair), Aileen S.(Principal), Cinnamon B. (Treasurer), Tabi S., Pooja S., Christina M., Trish D.

Online: Abdoulrab A., Mulugeta, Tolu O., Jen S., Rick F., Claire W., Luke W.

1. Call to Order and Meeting Guidelines

- Call to order at 7:41 by Tinke

2. Motion to review and approve the Agenda

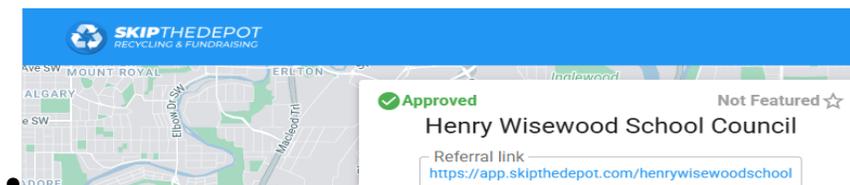
- with addition of:
 - domain name registration vote
 - staff welcome back gifts
- Motion: Cinnamon
- Second: Pooja
- All in favour with today's additions, approved

3. Motion to approve Meeting Minutes from September 22, 2025

- Motion: Cinnamon
- Second: Pooja
- All in favour, approved

4. Treasurer's Report - Cinnamon

Skip the Depot



CA \$112.60

Organization Balance

\$

Previous cash out of \$312.71 complete

FILTERS 



\$1,655.16

Total revenue



3,050 kg

Carbon Emissions Avoided



152

Total donations



1,470 kg

Spared from landfill



21,034

Total containers



32,600 Megajoules

Energy saved



27

Total bags



141,000 Liters

Water saved



108

Total electronics

General Account (non-casino funds) – this chart was reviewed at the meeting and two corrections identified at the meeting for:

- Deposit Balance to 2951.64
- Dec 3, 2025 Closing Bank Balance to \$2,900.14
- Actual Available funds to \$2,000.14

| Henry Wise Wood Parent and Alumni Association | | |
|---|---|-------------------|
| GENERAL ACCOUNT | | |
| Bank Reconciliation Sept 2, 2025 - December 3, 2025 | | |
| 2-Sep-2025 | Opening Bank Balance | \$2,760.08 |
| Deposits / Cash In | | |
| 1-Oct-2025 | Interest | \$3.97 |
| 3-Nov-2025 | Interest | \$3.94 |
| 27-Nov-2025 | Staff Appreciation Donation(s) | \$150.00 |
| 1-Dec-2025 | Staff Appreciation Donation(s) | \$30.00 |
| 1-Dec-2025 | Interest | \$3.65 |
| Balance | | \$2,767.99 |
| Withdrawals / Cash Out | | |
| 27-Nov-2025 | Thank you gifts to leaving members of council - Tinke | \$50.00 |
| | Etransfer fee | \$1.50 |
| 3-Dec-2025 | Closing Bank Balance | \$2,767.99 |
| Outstanding Committed | | |
| Sept Requests | | |
| | Dec Staff Appreciation | (600.00) |
| | Memorial Activities | (300.00) |
| Actual Available Funds: | | \$1,867.99 |

Note: An additional \$405.00 has been donated to the staff Appreciation for a total of \$585.00

● **Gaming Account (Casino Funds)**

| December 2025 | | |
|---|--|--------------------|
| CASINO ACCOUNT | | |
| Bank Reconciliation October 2, 2025 - Dec 2, 2025 | | |
| 2-Oct-2025 | Opening Bank Balance | \$48,240.47 |
| Deposits / Cash In | | |
| 3-Nov-2025 | Interest | \$74.74 |
| 1-Dec-2025 | Interest | \$68.05 |
| | Total Cash In | \$142.79 |
| Withdrawals / Cash Out | | |
| 28-Nov-2025 | Cheque #91 - Invoice 2024/25 - Football Shoulder pads, Cameras, Math White Boards, Hi low levelled books | -\$4,105.25 |
| | Total Cash Out | -\$4,105.25 |
| 3-Nov-2025 | Closing Bank Balance | \$44,278.01 |
| Outstanding Cheques to be withdrawn | | |
| Outstanding Committed | | |
| | Minimum Balance | -\$2,000.00 |
| | Insurance | -\$1,100.00 |
| April 2024 list | Elder Honorariums | -\$1,250.00 |
| May 2024 list | Guest speaker Honorariums | -\$600.00 |
| March 2025 | Wish List Outstanding - Microphones, Hanging Choral Microphones, EAL Books | -\$1,922.86 |
| May 2025 | Wish List Outstanding - Microphones | \$500.00 |
| | Actual Available Funds: | \$37,905.15 |

6. **Chair's report - Tinke**

1. Casino – Cinnamon

April 1-2, 2026, looking for help with the following positions: general manager, banker, cashier, chip runner, count room supervisor and count room staff

2. Wish List Vote

Motion: To fund the December 2025 **wish list to a total of \$19,914.00** as per specific request on the spread sheet received from the school and shared in the school council meeting.

Approved Items:

- Science Dept: Uniform motion carts (10) + Acceleration timers (10) + pH probes (11)
- Fitness Centre: Leg press machine
- Photography: Camera bodies (8 more units)
- EAL & LEAD: Digital licenses and books

- Fine Arts: Large painting easel and Tuba

Motioned by: Christina

Second: Pooja

Motion Passed – by 7 votes

- Remaining Funds After Approvals:
~\$37,905.15 – 19,914.00 = 17,991.15 left from February 2025 disbursement

3. Domain Name Vote

Motion: Approval of \$110.00 spend for domain name registration.

Motioned by: Christina

Second: Pooja

Motion Passed – by 7 votes

4. Staff Welcome Back Gift Vote

Motion: Approval of \$350.00 spend for staff welcome back gifts in January.

Motioned by: Christina

Second: Pooja

Motion Passed – by 6 votes

5. Encouraged continued support through:

- Skip the Depot & e-Transfers
- Volunteering (Staff Appreciation, Council roles, etc.) – keep an eye on the Wednesday Warrior.

7. New Business:

Motion: Change of use for Astronomy \$600 wish list item from guest speaker to field trip.

Motioned by: Cinnamon

Second: Christine

Motion Passed – by 6 votes

8. Next Parents and Alumni Association Meeting

Monday, March 30, 2026, following the School Council Meeting at 6:30 pm.

Adjournment: at 7:59pm by Tinke